

MINUTES OF MEETING ON WEDNESDAY 15 JANUARY 2025

<u>Present:</u> Andrew Reekes, Angela Ballard, John Ballard, Marcus Bennett, Jo Broadrick, John Cain,

James Coulter, Nick Dodds, Agata Majzel, Sue Vincent

Apologies: Jain Drinkwater, Claire Coulter, Martyn Wilkinson

	<u>ACTION</u>
Minutes of Last Meeting – Agreed	
Matters Arising	
Hirers' Guidance	
The following hirers' guidance usage documents are still outstanding:	B 4) 4 / / B 4 D
AV – MW needs to talk to MB about this	MW/MB
H&V – MW – now covered in Arrival/Departure instructions	Done
Blinds – AM – now covered in Arrival/Departure Instructions	Done AB/JB/SV
Arrival/Departure Instructions - AB/JB/SV We plan to complete these by the January meeting	AD/JD/3V
Parking	
Deed of Easement Review Meeting – 29 November	
 AR had already emailed the committee on the unchanged situation following the meeting 	
 We must ask our regular hirers to continue to be responsible for checking that 	Com
no-one attending their classes parks on Church Fields Road	Committee
 Cones will continue to be put out for children's party bookings and larger village hall events 	Committee
Parking at The Fish	
 AB has been in touch with Carl at The Fish to thank them for their generosity and discuss future ideas on how we could work together 	
 AB to arrange a meeting with Carl and Amy from The Fish and some committee members 	АВ
Treasurer's Report and Accounts Presentation	
 JB had prepared a presentation detailing the complete picture on 2024 income and expenditure, the year-to-date position at end December 2024 and the 2025 budget 	
Accounts	
 The 2024 Accounts will be much simpler to prepare and can be independently verified as was done prior to 2023 	
Retention Monies	
 We are still holding these funds as we asked MCBC if we could retain these for 12 months, rather than 6 months, to enable us to pay them from the remaining PPL funds 	
Donation	
• Liz and Will Coxwell have recently cleared the footpath at the top of Church Lane and have requested that payment for this work should be donated to the church and the village hall	
A letter of thanks has been sent which has been acknowledged by them	Done

Grant Funding	
Peoples Postcode Lottery	
A Teams meeting took place at the coffee morning on Thursday 21 November to	
enable them to touch base on the funding they have provided so far	
This enabled us to show them around the hall and film the coffee morning in	
action and show them what some of their funds have been used for	
UK SPF Grant/Marketing	
A further very detailed report was sent to UK SPF at the beginning of January	
They also gave us the opportunity to complete a Case Study document to	
advertise the hall on their database and to also acknowledge that they had	
provided project funding	
Text and photographs have now been sent to them	
Future Spending Priorities	
Acoustics	
MW had sent an email update on progress with this	
He is now waiting for a quotation	MW
Floor Cleaner	
Three quotations have been received for a floor cleaner which will be capable of	
removing the scuff marks in addition to cleaning the floor	
Numatic gave us a demonstration and a quote	
The committee all agreed that we should go ahead with the purchase	JB
JB to check whether there are likely to be any insurance issues with the floor	JB
cleaner	
Building Update/Snagging	
Building Completion Certificates	
JB has contacted Ned to obtain all the necessary completion certificates for the building	JB
Once we have these, they need to be stored on the Google drive	MB
Alarm Remote Control	
Further tests to be set up this coming weekend	MB/AM
Local committee members to have connections to the App	ND/MW/JBr
Remote Heating Control	
This is working well	
Electrical Snagging	
All complete	
Internal Noticeboard	6
Waiting to be put in place	Committee
Outside Noticeboard Groundworks	NID
ND to speak to Peter Terry regarding the groundworks	ND
Update on Bookings/Meetings with Potential Hirers from November to date	
- New Energise yoga slot	
- Susie's Glow paused	
 Children's party provisionally booked and then cancelled due to parking 	
- Party enquiry – 15 March	
 New hirer – Pilates and Cardio Core/Pilates 	
- 3 private table tennis bookings	
Book Club	
This is going well	

Late		
	December Coffee Mornings/Computer Clinic	
•	The coffee mornings are still being well attended and provide a welcoming space for people to come in for coffee and meet for a chat	MB
•	A computer clinic is now running at the same time at the coffee mornings,	MB
	enabling residents to discuss any problems they might have with their laptops,	
	I-pads, mobile phones, etc.	AR/AM
•	AM suggested that she would like to acknowledge that coffee mornings are	
	sponsored by The Throckmorton Trust on future posters. AR agreed	
Hist	ory Happened All Around Us	
•	Our thanks go to Andrew for making this a very successful event	
Dec	The Halls	
•	We have written to Florence to thank her for putting together a fantastic	
	programme for this Christmas Event	
• Noti	She has agreed to return in 2025	
•	onal Theatre Live Agata has been in touch with National Theatre Live to see if we can register to	
•	become a venue for their events	
•	A Teams call has now taken place, and we are now waiting to hear if our	
-	application has been successful	
•	If successful, we would be able to show 6-8 performances a year	
•	Minimum ticket price would be £10 per person, maximum £25.	
•	Charges would be based on ticket sales, with 55% of ticket prices going to them	
	and 45% to us	
•	They would assist us with combined advertising	
•	If we are accepted as a venue, we will have to sign a contract with them	
•	Since the meeting we have been accepted by National Theatre Live and are	
	about to agree a trial session	
•	AB to investigate getting a TEN for each of these National Theatre events	AB
Visit	<u> </u>	
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	nning Future Events	
1	rm Hub	
	AB has now been in touch with the new Warm Hub contact, and she has agreed to	
	come to our coffee morning on 6 February for an initial discussion. MB/AR wish to	Done
-	attend the meeting	
•	Currently we would not be able to become a permanent warm hub, but we could	
	be put on their network list for the future	
Hist	ory of the English Language – 22 January	
•	Final arrangements were agreed with James	
Win	ne Tasting	
•	Note – original date chosen clashes with Exhall Film Night	
• '	We are currently liaising with Magnus to find an alternative date	AR
•	Magnus will bring glasses and apply for the TEN on our behalf	
•	The ticket price was agreed	
• '	We will provide water and cheese biscuits	
•	AM to prepare a draft poster	AM
Eve	nts for Remainder of 2025	
•	Quiz – JBr has agreed to do the next quiz – date now agreed – Friday 28 February	JBr/AM Poster
• ,	Autism Talk – date now agreed – Wednesday 9 April	AM Poster
•	National Theatre trial performance now being agreed – Saturday 8 March	AM Poster
• ,	ICo to send SV details of a band he has recently seen so that she can follow this up	JCo/SV
• :	Self Defence including Personal Protection	JCo
•	Possible talk on the Throckmorton family – AR to speak to Magnus	AR
•	Return of Florence Cain	AB/SV
•	Talk by the Stonemason	JB
Арр	rove Finance Policies	
•	The two Finance Policies were approved	
Loc	al Advertising for Early Day Motion in Parliament	
•	Hannah, our Yoga hirer, has prepared and sent some editorial to the local papers	
	and is continuing to chase them to get this achievement advertised	
Dat	e and Time of Next Meeting	
•	Wednesday 19 February at 1915 hours	Committee