



MINUTES OF MEETING ON TUESDAY 26 AUGUST 2025

Present: Andrew Reekes, Angela Ballard, John Ballard, John Cain, James Coulter, Claire Coulter, Jain Drinkwater, Nick Dodds, Sue Vincent

Apologies: Marcus Bennett, Jo Broadrick, Agata Maizel, Martyn Wilkinson

		<u>ACTION</u>
<u>Minutes of Last Meeting</u> – Agreed		
<u>Matters Arising</u>		
AV Equipment Guide and Power Outage Instructions		MB
<ul style="list-style-type: none">MB is working on these		
Asbestos Removal Certificate		MB
<ul style="list-style-type: none">Still not received – decided not to pursue further as it is probably irrelevant		
Screening Between Main Hall and Corridor		MB
<ul style="list-style-type: none">Could MB please explore costs, etc.		
<u>H&S, Fire & Security Issues</u> – nothing to report		
<u>Treasurer’s Report and Accounts</u>		
<ul style="list-style-type: none">JB provided a comprehensive presentation showing updated information on the Accounts		
<u>Changes to Trustees</u>		
<ul style="list-style-type: none">Changes have now been made with the Charity Commission, removing JD and adding JCoJD has agreed to remain as a committee member		
<u>Policies’ Review</u>		
<ul style="list-style-type: none">The current position with the June/July review is as follows:		Dec ‘25 AM CCo
2024 Equality & Diversity	CCo Done, no changes	
2024 Anti-Fraud Policy	ND Complete, see * below	
2024 Complaints Procedure	AM O/S	
2024 Safeguarding Policy	CCo O/S	
CCo gave an update on her findings with the Safeguarding Policy and will continue with this		
<u>August Review</u>		
2024 Health & Safety Policy	MW is working on this	MW Done
2024 Terms and Conditions	AB/SV Issue to Committee	
* New legislation is due at the end of the year. Review Dec 2025		
<u>Solar Panels</u>		
<ul style="list-style-type: none">JB has been analysing the three quotations which are quite complexHe met Owen Pritchard, on 6 August and will chase him for his quotationJB will then share all the quotes with MW, AM, MB and CCo to discuss the way forward at a separate meeting		JB

<p><u>Marketing</u></p> <ul style="list-style-type: none"> • A meeting has taken place with Merrady who is happy to help us but does not have much availability • She shared some initial thoughts on the website and has since spoken with AM/MB about providing her access to the website 	
<p><u>New Booking System</u></p> <ul style="list-style-type: none"> • The 30-day trial with Lemon Booking will commence on 3 September <p><u>Availability List for Future Bookings</u></p> <ul style="list-style-type: none"> • Committee members were asked to sign up to assist with future events 	AM/SV
<p><u>Bookings/Event Updates</u></p> <p>Manuela's Surgery</p> <ul style="list-style-type: none"> • Manuela had 6 attendees for her surgery, which was successful • She was very pleased to see that we had framed her Early Day Motion <p>Last Minute Booking</p> <ul style="list-style-type: none"> • Midlands Rural Housing made a last-minute booking which went well <p>Parties</p> <ul style="list-style-type: none"> • Two new bookings for October 4 and 19 <p>Classes</p> <ul style="list-style-type: none"> • A new yoga class will commence on 16 September • Power Pilates and Cardio Core will recommence on 8 September <p>Craft Fair</p> <ul style="list-style-type: none"> • We have now established that stall holders will require their own public liability insurance • As we had 6 bookings, we decided to go ahead with this • Further enquiries are still coming in <p>Other Bookings/Enquiries:</p> <p>Children's Floristry Event</p> <ul style="list-style-type: none"> • A new hirer, with connections to the village, has booked the above event for 28 August • She may be interested in using the hall for future events <p>Women's Self-Protection Workshop</p> <ul style="list-style-type: none"> • Following their recent presentation on Martial Arts, JCo and Jack have now booked this workshop for 18 October • There were two other enquiries during the month which did not come to fruition <p><u>Regular VH Led Events</u></p> <ul style="list-style-type: none"> • All going well • One problem with table tennis parking which has since been addressed 	
<p><u>The Tree</u></p> <ul style="list-style-type: none"> • There have been a few problems with people driving over the plants surrounding the tree whilst trying to access parking on the gravel • The tree will also block light to the solar panels • A discussion took place on this and we believe a satisfactory conclusion has been reached 	

<p><u>Future Events</u></p> <p>September Quiz – 5 September</p> <ul style="list-style-type: none"> • Jo and Chris are organising this • Sonia and Lynne will help Sue with the bar • Jain will collect the fish and chips • JBr/SV to liaise with The Fish re numbers, special dietary requirements and make payment in advance <p>Inter Alia – 19 September</p> <ul style="list-style-type: none"> • This has been advertised • 9 people have signed up <p>Macmillan Coffee Morning – Saturday 27 September</p> <ul style="list-style-type: none"> • This has now been advertised on the village hall noticeboard <p>Swing From Paris – 11 October</p> <ul style="list-style-type: none"> • The poster has been prepared • Ticket price confirmed at £15 per person • SV to advise Fenner when it is advertised on our social media <p>Craft Fair – Saturday 8 November</p> <ul style="list-style-type: none"> • 7 people have now shown an interest <p>Art Epiphanies – 26 November (AR)</p> <ul style="list-style-type: none"> • New date above <p>Christmas Quiz – 12 December</p> <ul style="list-style-type: none"> • AB/JB to organise <p>Florence's Concert – December</p> <ul style="list-style-type: none"> • This is now scheduled for Monday 22 December <p>Desert Island Discs (2026 - date tbc)</p> <ul style="list-style-type: none"> • AR and AB had put together a plan for this event which was explained to the committee • This will require considerable planning and technical support 	
<p><u>Event Ideas –2026</u></p> <p>Plant Workshop</p> <ul style="list-style-type: none"> • Date to be confirmed in due course <p>Ascot Ladies Day 2026</p> <ul style="list-style-type: none"> • To be discussed further and advertised in 2026 <p>How to Create Improved Data within Presentations</p> <ul style="list-style-type: none"> • Date to be confirmed in due course <p>Talk on the Berlin Wall</p> <ul style="list-style-type: none"> • JC has a contact who could provide this talk. He will liaise with him in due course 	JC
<p><u>Any Other Business</u></p> <p>COF Grant</p> <ul style="list-style-type: none"> • JB confirmed that further information has now been sent to the COF Team, and we hope that this grant will be signed off shortly <p>Parish Council Date Change</p> <ul style="list-style-type: none"> • SV advised that the September PC meeting has been brought forward to Wednesday 3 September • AR will send his report to CCo • ND will set up the hall 	AR ND
<p><u>Date and Time of Next Meeting</u></p> <ul style="list-style-type: none"> • Wednesday 17 September at 1915 hours 	Comm