



## WIXFORD VILLAGE HALL

### MINUTES OF MEETING ON WEDNESDAY 25 FEBRUARY 2026

**Present:** Andrew Reekes, Angela Ballard, John Ballard, Marcus Bennett, Jo Broadrick, John Cain, James Coulter, Agata Majzel, Sue Vincent, Martyn Wilkinson

**Apologies:** Claire Coulter, Jain Drinkwater, Nick Dodds

	<u>ACTION</u>
<b>Minutes of Last Meeting</b> – Agreed	
<b>Matters Arising</b> <b>Power Outage Instructions</b> <ul style="list-style-type: none"><li>This is in hand. It needs to take the new solar system into account</li></ul> <b>Solar Panels</b> <ul style="list-style-type: none"><li>These have now been fitted</li><li>A meeting is scheduled with KBL for Tuesday 3 March to look at ways of optimizing the system</li></ul> <b>Defibrillator</b> <ul style="list-style-type: none"><li>The defibrillator has now been commissioned, and Chris Broadrick has done an excellent training session on its use</li></ul> <b>War Memorial Plaque</b> <ul style="list-style-type: none"><li>JB to fix this to the wall in due course</li></ul> <b>Trustees/Charity Commission Update</b> <ul style="list-style-type: none"><li>The new Resolution has been accepted by the Charity Commission</li></ul> <b>H&amp;S, Fire &amp; Security</b> – no current issues	JB/MB  JB/AM/MB     JB
<b>Treasurer's Report and Accounts</b> <ul style="list-style-type: none"><li>JB presented up to date information on the Accounts which showed that the village hall is still doing well</li><li>The solar panels have been paid for this month, and the Premises Licence has been renewed</li><li>JB to check whether all the Postcode Lottery funds have now been utilised</li></ul> <b>Possible New Charity Savings Account</b> <ul style="list-style-type: none"><li>AM has sourced a no notice Charity Savings Account with Hampshire Trust Bank which provides an interest rate of 3.6%. Minimum investment is £5,000</li><li>Hampshire Trust Bank is a small bank which is fully protected</li><li>AM to send the link to committee members so that they can review it prior to deciding whether to move the savings account funds to HTB</li></ul>	JB     AM/Comm
<b>Policies' Review</b> <b>Health &amp; Safety, Finance, GDPR and Data Protection</b> <ul style="list-style-type: none"><li>The above policies have now been updated, placed in the appropriate files and linked to the booking system</li></ul>	

<p><b>Anti-Fraud</b></p> <ul style="list-style-type: none"> <li>When the above policy was last updated it was noted that some changes were due to take place in early 2026. ND is currently assessing this</li> </ul> <p><b>Notices and Policies Relating to the Defibrillator</b> (not mentioned at meeting)</p> <ul style="list-style-type: none"> <li>SV has now updated the above policies and notices that mention the defibrillator to take account of the new addition</li> </ul>	<p>ND</p>
<p><b>Lemon Booking System - Events/Bank Link</b></p> <ul style="list-style-type: none"> <li>Lemon Booking have confirmed that they only update the banking system every 24 hours</li> <li>As this is not beneficial to us, we have now cancelled the bank link, and a refund has been supplied</li> </ul>	
<p><b>Availability to Support Upcoming Parties/Events</b></p> <ul style="list-style-type: none"> <li>It was noted that there will be a shortage of regular committee members for events on Friday 6 March and the following has been agreed: <ul style="list-style-type: none"> <li>JBr will open the hall for Table Tennis and help AM/MB to set up for Hamlet</li> <li>JBr and JD have offered to help immediately prior to the performance</li> <li>AM/MB will do the bar</li> </ul> </li> <li>The party roster can be accessed online via the link that Agata has previously sent to all committee members</li> </ul> <p><b>Party Charges</b> (not mentioned at the meeting)</p> <ul style="list-style-type: none"> <li>Price lists have now been updated to reflect the amount of committee time and effort involved in facilitating them</li> </ul> <p><b>Booking/Event Updates for January/February</b></p> <ul style="list-style-type: none"> <li>4 enquiries have been received: two have been booked, one was declined due to short notice, and one is still outstanding</li> <li>A second fitness class has commenced on Monday evenings</li> <li>The yoga and relaxation evening class has now been booked to end July</li> <li>The tai chi instructor is considering an additional future class</li> </ul>	<p>JBr JBr/JD AM/MB</p>
<p><b>Regular VH Led Events – Book Club, Coffee Mornings/Computer Clinics</b></p> <ul style="list-style-type: none"> <li>The book club is going very well</li> <li>Coffee mornings/computer clinics are still very popular and always extend past the allocated times which shows how valued they are by local, potentially otherwise isolated, residents</li> <li>We regularly have 20-25 attendees at these events, with a record 34 attendees in January!</li> <li>These have successfully fulfilled an objective that was made in our grant applications</li> </ul> <p><b>Events Since the Last Meeting</b> (Attendee numbers are recorded alongside)</p> <p><b>Desert Island Discs – 36</b></p> <ul style="list-style-type: none"> <li>AR thanked Chris for compering this event which was a very pleasant evening</li> <li>SV mentioned that we need to make sure that the microphone is working (or provide the headsets) for any similar events</li> <li>We have been asked to provide a list of songs played during the event</li> <li>JCo offered to prepare a Spotify play list so that AM can put this on the website</li> </ul> <p><b>Defibrillator Training – 25</b></p> <ul style="list-style-type: none"> <li>Thanks to CBr for doing this training. It was a very informative evening</li> <li>Requests were made for a further session covering CPR</li> <li>CBr is happy to do this but doesn't have the necessary equipment</li> <li>JBr to discuss costs of buying or hiring the equipment with CBr</li> </ul> <p><b>Demystifying the World of AI – 20</b></p>	<p>Committee JB/JCo/AM  JBr/CBr</p>

<ul style="list-style-type: none"> <li>AR thanked JCo for providing this very interesting talk which was well received</li> </ul>	
<p><b><u>Future Events</u></b></p> <p><b>National Theatre – Hamlet – Friday 6 March - 1930 hours</b></p> <ul style="list-style-type: none"> <li>Bearing in mind that Hamlet lasts for 3 hours, MB suggested having 2 breaks</li> <li>It was agreed that he would find a suitable place to break after approximately 75 minutes for the first break when the bar will be open</li> <li>He will then find a suitable time to stop again for a short comfort break – no bar</li> <li>He will also be preparing a useful sheet giving information on the characters</li> </ul> <p><b>Plant Workshop – Wednesday 25 March – 1930 hours</b></p> <ul style="list-style-type: none"> <li>PT has now come up with a title for this talk</li> <li>JBr to send this to AM, who will then prepare a poster to send to PT for approval</li> <li>Agreed: £5 entry, bar will be open</li> </ul> <p><b>Talk on The Berlin Wall – Wednesday 15 April (date now confirmed)</b></p> <ul style="list-style-type: none"> <li>JC to send the contact details to JB, so that he can arrange to meet him for a discussion and liaise with AM re posters, etc.</li> </ul> <p><b>Art Epiphanies, the Sequel– Wednesday 13 May (new date)</b></p> <ul style="list-style-type: none"> <li>This will now take place on 13 May</li> </ul> <p><b>Ascot Ladies Day – Thursday 18 June</b></p> <ul style="list-style-type: none"> <li>Jo gave an outline of how she thought this event would run</li> <li>This will be discussed again at the next meeting as we need to ensure that we have sufficient volunteers available to assist us</li> </ul>	<p>MB</p> <p>MB</p> <p>MB</p> <p>JBr/AM</p> <p>JC/JB/AM</p> <p>B/F March</p>
<p><b><u>AGM – Wednesday 18 March - 2000 hours</u></b></p> <ul style="list-style-type: none"> <li>SV will prepare the notices and send them to AM for distribution</li> <li>JB/AR will prepare their 2025 reports</li> </ul>	<p>SV/AM</p> <p>JB/AR</p>
<p><b><u>Any Other Business</u></b></p> <p><b>Line Dancing</b></p> <ul style="list-style-type: none"> <li>AM suggested that a recent Line Dancing event in Alcester had been extremely popular</li> <li>It was agreed that this was a good idea to add to our possible future events</li> </ul> <p><b>Gates</b></p> <ul style="list-style-type: none"> <li>MW suggested that we should install gates at the rear of the building for health and safety reasons and to protect the equipment</li> <li>It was agreed that this was a very good idea and JB will follow this up</li> </ul>	<p>Added to list</p> <p>JB</p>
<p><b><u>Date and Time of Next Meeting</u></b></p> <ul style="list-style-type: none"> <li>Wednesday 18 March at 1900 hours</li> <li>Followed by the AGM at 2000 hours</li> </ul>	<p>All</p> <p>All</p>