



WIXFORD VILLAGE HALL

MINUTES OF MEETING ON WEDNESDAY 18 MARCH 2026

Present: Andrew Reekes, John Ballard, Marcus Bennett, Jo Broadrick, John Cain, Claire Coulter, James Coulter, Nick Dodds, Jain Drinkwater, Agata Majzel, Sue Vincent

Apologies: Angela Ballard, Martyn Wilkinson

	<u>ACTION</u>
Minutes of Last Meeting – Agreed	
<p>Matters Arising</p> <p>Power Outage Instructions</p> <ul style="list-style-type: none"> • These are still in hand. They need to take the new solar system into account <p>Optimizing the Solar Panel System</p> <ul style="list-style-type: none"> • A meeting took place with KBL for Tuesday 3 March and a further meeting is scheduled this week to continue to look at ways of optimizing the system <p>War Memorial Plaque</p> <ul style="list-style-type: none"> • Thanks to JB for putting this in place <p>Rear Gates</p> <ul style="list-style-type: none"> • It was agreed to go ahead with these and the positioning was agreed. JB will arrange a meeting with the builder <p>Security System</p> <ul style="list-style-type: none"> • MB suggested we should also improve the security system. He will get prices <p>H&S, Fire & Security – no current issues</p>	<p>JB/MB</p> <p>AM/MB</p> <p>JB</p> <p>MB</p>
<p>Treasurer’s Report and Accounts</p> <ul style="list-style-type: none"> • JB presented YTD information on the Accounts which showed that the village hall is still doing well <p>Possible New Charity Savings Account</p> <ul style="list-style-type: none"> • Following a review by committee members, it was agreed that we would open a Charity Savings Account with Hampshire Trust Bank which provides an interest rate of 3.6%. Minimum investment is £5,000 • Hampshire Trust Bank is a small bank which is fully protected • JB has given notice to our existing Investment Account provider and, once the funds are received, the new account will be opened <p>Budget for Hall Maintenance</p> <ul style="list-style-type: none"> • Prior to the meeting MW suggested that we should have a budget for regular hall maintenance, i.e. decorating and routine maintenance • JB confirmed that there is already an allowance in the budget for this 	<p>JB</p>

<p><u>Policies' Review</u></p> <p>Anti-Fraud</p> <ul style="list-style-type: none"> • ND confirmed that major new legislation has been introduced but we do not meet the criteria due to our turnover threshold • He has now inserted a paragraph into the policy for good practice to say that the legislation has been read and reviewed • SV to forward the policy to AM for inclusion on the system • This policy also needs to be signed by everyone at the next meeting <p>Terms & Conditions Policy</p> <ul style="list-style-type: none"> • Following the recent incident with the smoke machine, the T&C's need to be amended • SV to draft a sentence for inclusion in the policy 	<p>SV/AM April Mtg</p> <p>SV</p>
<p><u>Availability to Support Upcoming Parties/Events</u></p> <ul style="list-style-type: none"> • Due to holidays, it was noted that there will be a shortage of regular committee members for events • Arrangements were agreed for the weekend of 21/22 March • The party roster can be accessed online via the link that Agata has previously sent to all committee members <p><u>Booking/Event Updates for February/March</u></p> <p>Bookings</p> <ul style="list-style-type: none"> • Fitness classes on Mondays & Thursdays booked for the remainder of the year • A previous hirer has booked a one-off Yoga Masterclass session <p>Enquiries</p> <ul style="list-style-type: none"> • Enquiry from a Women's Circle for later in the year <p>Cancellation</p> <ul style="list-style-type: none"> • One party cancellation 	
<p><u>Regular VH Led Events – Book Club, Coffee Mornings/Computer Clinics</u></p> <ul style="list-style-type: none"> • The book club is going very well • Coffee mornings/computer clinics are still very popular <p>Date Clashes with Exhall</p> <ul style="list-style-type: none"> • Glyn and Julia have mentioned that we have date clashes for this year's coffee mornings and on Wednesday 25 March • Every attempt was made to ensure that the coffee morning dates did not clash. However, it was unavoidable this year due to volunteers' fixed commitments • Whilst we also make every attempt not to clash with the Exhall Cinema dates, this was not possible for the Gardening Talk on 25 March • SV to discuss a more effective data sharing system with them <p><u>Event Since the Last Meeting</u> (Attendee numbers are recorded alongside)</p> <p>Hamlet – 26</p> <ul style="list-style-type: none"> • AR thanked MB and AM for organising this very long production and JD and JBr for their assistance with running the event 	<p>SV</p>
<p><u>Future Events</u></p> <p>Plant Workshop – Wednesday 25 March – 1930 hours</p> <ul style="list-style-type: none"> • This event has now been advertised and bookings are coming in • JBr has had further discussions with Peter Terry • He will be talking about what to do in the garden in Spring and answering questions 	

<p>Talk on The Berlin Wall – Wednesday 15 April</p> <ul style="list-style-type: none"> • JB has arranged a meeting for Monday 13 April to prepare for this event • Meantime JC to speak to his contact to check if he has any material for a poster, what he will charge for the talk, etc. <p>Art Epiphanies, the Sequel – Wednesday 13 May</p> <ul style="list-style-type: none"> • Discuss at next meeting <p>Ascot Ladies Day – Thursday 18 June</p> <ul style="list-style-type: none"> • This will be discussed again at the next meeting as we need to ensure that we have sufficient volunteers available to run the event 	<p>JB JC</p> <p>April</p> <p>April</p>
<p><u>Any Other Business</u></p> <p>Website</p> <ul style="list-style-type: none"> • We are very grateful to Merrady who has provided some new photographs to improve the website and suggested that we pin the monthly events calendar to the top of the Wixford WhatsApp group chat 	
<p><u>Date and Time of Next Meeting</u></p> <ul style="list-style-type: none"> • Wednesday 22 April at 1915 hours 	<p>All</p>