



## WIXFORD VILLAGE HALL

### MINUTES OF MEETING ON WEDNESDAY 22 APRIL 2026

**Present:** Andrew Reekes, Angela Ballard, John Ballard, Marcus Bennett, John Cain, Claire Coulter, James Coulter, Nick Dodds, Agata Majzel, Sue Vincent, Martyn Wilkinson

**Apologies:** Jo Broadrick, Jain Drinkwater

	<b><u>ACTION</u></b>
<b><u>Election of Chairman</u></b>	
<ul style="list-style-type: none"> <li>Andrew Reekes was re-elected as Chairman</li> </ul>	
<b><u>Minutes of Last Meeting</u></b> – Agreed	
<b><u>Matters Arising</u></b>	
<b>Power Outage Instructions</b>	
<ul style="list-style-type: none"> <li>These are still being prepared</li> </ul>	JB/MB
<b>Optimizing the Solar Panel System</b>	
<ul style="list-style-type: none"> <li>A further meeting needs to be arranged to further investigate the optimization of the system</li> </ul>	JB/AM/MB
<b>Rear Gates</b>	
<ul style="list-style-type: none"> <li>JB has a meeting scheduled on 23 April to discuss these with the builder</li> </ul>	JB
<b>Security System</b>	
<ul style="list-style-type: none"> <li>MB provided prices for upgrading the security system</li> <li>It was agreed that we would revisit this in 3 months' time</li> </ul>	B/F June
<b>Computer Purchase</b>	
<ul style="list-style-type: none"> <li>MB had also obtained a price for a new computer</li> <li>It was agreed that he could purchase this</li> </ul>	
<b>War Memorial Plaque</b>	
<ul style="list-style-type: none"> <li>JD has suggested that the brass plaque should be fixed to a wooden plinth to protect the wall during cleaning</li> <li>SV will ask KV to look at this</li> </ul>	SV
<b>Screening Between Main Hall and Corridor</b>	
<ul style="list-style-type: none"> <li>SV suggested that we purchase a free-standing folding display board which can be hired for parties and also be used to provide privacy between the main hall and the meeting room when both are in use</li> </ul>	
<b><u>H&amp;S, Fire &amp; Security</u></b>	
<b>Roller Shutter Door</b>	
<ul style="list-style-type: none"> <li>We currently have a problem with an intermittent bleep from the roller shutter door</li> <li>JB has spoken to the installers and is still investigating</li> <li>Meanwhile JB and MW will investigate further</li> </ul>	JB JB/MW

<p><b><u>Treasurer's Report and Accounts</u></b></p> <ul style="list-style-type: none"> <li>• The Lloyds investment account is now closed, and we are in the process of transferring these funds to a Hampshire Trust Bank Charity Account</li> <li>• JB presented YTD information on the Accounts which showed that the village hall is on track to match the March 2025 YTD figures</li> <li>• The 2025 Accounts have been sent to TB for independent assessment</li> <li>• The annual invoice for the Parish Council is now due</li> </ul>	<p>JB</p> <p>JB</p> <p>SV</p>
<p><b><u>Policies' Update</u></b></p> <p><b>Anti-Fraud</b></p> <ul style="list-style-type: none"> <li>• MB suggested that a link to the Government guidance should be included in the Policy. AM will do this</li> <li>• Committee members in attendance signed the Anti-Fraud Policy (JBr, JD, ND to do)</li> </ul> <p><b>Terms &amp; Conditions Policy</b></p> <ul style="list-style-type: none"> <li>• This policy now has a paragraph prohibiting the use of smoke machines in the hall</li> </ul> <p>AM/SV will update these in the relevant places</p>	<p>AM</p> <p>SV</p> <p>AM/SV</p>
<p><b><u>Booking/Event Updates for February/March</u></b></p> <p><b>Bookings</b></p> <ul style="list-style-type: none"> <li>• The Ladies Circle have now made 3 bookings</li> </ul> <p><b>Enquiries</b></p> <ul style="list-style-type: none"> <li>• A previous hirer has enquired about availability on Monday evenings</li> <li>• There have been 2 party enquiries. Neither of these have been booked and one has confirmed that this was due to insufficient parking</li> </ul>	
<p><b><u>Regular VH Led Events – Book Club, Coffee Mornings/Computer Clinics</u></b></p> <ul style="list-style-type: none"> <li>• The book club is going well</li> <li>• Coffee mornings/computer clinics are still popular</li> </ul> <p><b>Date Clashes with Exhall</b></p> <ul style="list-style-type: none"> <li>• To avoid clashes with Exhall's Cinema dates, the following changes to the calendar have been agreed effective from June 2026: <ul style="list-style-type: none"> <li>- National Theatre dates will be moved to the first Friday in the month</li> <li>- Committee meetings will be moved to the second Wednesday</li> <li>- Future talks will be scheduled for the third Wednesday</li> </ul> </li> <li>• As previously stated, every attempt was made to ensure that the coffee morning dates did not clash with Exhall. However, it was unavoidable this year due to volunteers' fixed commitments</li> </ul> <p><b><u>Events Since the Last Meeting</u></b></p> <p><b>Plant Workshop</b></p> <ul style="list-style-type: none"> <li>• Peter Terry did an excellent workshop which was very well attended and received</li> <li>• He has intimated that he may do an Autumn Workshop later in the year</li> </ul> <p><b>The Audience</b></p> <ul style="list-style-type: none"> <li>• This was our most popular National Theatre event to date with 42 attendees</li> </ul>	<p>SV</p> <p>SV</p> <p>SV</p>

<p><b>The Berlin Wall</b></p> <ul style="list-style-type: none"> <li>Unfortunately this talk had to be cancelled due to lack of support</li> </ul>	
<p><b><u>Future Events</u></b></p> <p><b>National Theatre – All My Sons – Friday 8 May</b></p> <ul style="list-style-type: none"> <li>This has been advertised on social media and bookings are slowing coming in</li> <li>It was suggested that MB should run future performances with sub-titles as some people in our audience have hearing problems</li> </ul> <p><b>Art Epiphanies, the Sequel – Wednesday 13 May</b></p> <ul style="list-style-type: none"> <li>Preparations are in hand and bookings are being received</li> </ul> <p><b>Ascot Ladies Day – Thursday 18 June</b></p> <ul style="list-style-type: none"> <li>It was decided that, due to the availability of the Committee on that day, we would not have sufficient people to run this event</li> <li>We will aim to do this in 2027 and advertise it early to ensure that we have enough committee members available and volunteers to help if needed</li> </ul> <p><b>Quiz – June/July</b></p> <ul style="list-style-type: none"> <li>SV to check whether Jo and Chris could do another quiz in June or July</li> </ul> <p><b>November Craft Fair - November</b></p> <ul style="list-style-type: none"> <li>Although this has not been advertised, we have already had 10 enquiries and most people have paid</li> </ul> <p><b>Witnessing Imperial Retreat</b></p> <ul style="list-style-type: none"> <li>AR has now prepared a new talk which will be scheduled for the third Wednesday in November</li> </ul> <p><b>Event Ideas</b></p> <ul style="list-style-type: none"> <li>SV passed round some event ideas received from Sonia which could be of interest in the future</li> </ul>	<p>Early 2027</p> <p>SV/JBr</p>
<p><b><u>Any Other Business</u></b></p> <p><b>National Theatre Subscriptions</b></p> <ul style="list-style-type: none"> <li>AM suggested that we could look at ways of offering annual subscriptions for National Theatre</li> <li>This might be something to consider in the future</li> </ul> <p><b>John Lucca’s Band</b></p> <ul style="list-style-type: none"> <li>AM had already sent an email to the committee confirming costs and including a link to the band, Hope and Glory</li> <li>It was agreed that we would make a booking for September or October</li> <li>Having looked at their availability and the committee’s availability, October 31 seems to be the best option if they are still available</li> <li>As this is an expensive event, we would have to start marketing it early and ask them to advertise it on their social media</li> <li>We will also need to liaise with The Fish re parking</li> </ul> <p><b>The Three Horseshoes</b></p> <ul style="list-style-type: none"> <li>AM confirmed that she has had a chat with the person who is tidying up the Three Horseshoes and he confirmed that village hall users can still park there</li> </ul>	<p>AM</p> <p>TO DO TO DO</p>
<p><b>Sale of Items</b></p> <ul style="list-style-type: none"> <li>MB advised that he has been selling unwanted items on eBay for villagers who have donated the proceeds to the village hall</li> </ul>	

<ul style="list-style-type: none"><li>• Thanks to Paul and Gill for their contribution</li></ul> <b>Front Drive</b> <ul style="list-style-type: none"><li>• MW suggested that the front drive needs tidying up</li></ul>	TO DO
<b><u>Date and Time of Next Meeting</u></b> <ul style="list-style-type: none"><li>• Wednesday 27 May at 1915 hours</li></ul>	All