



WIXFORD VILLAGE HALL

MINUTES OF MEETING ON WEDNESDAY 12 AUGUST 2026

Present: Andrew Reekes, Angela Ballard, John Ballard, Marcus Bennett, Jo Broadrick, John Cain, Claire Coulter, James Coulter, Carrie Crinage, Agata Majzel, Sue Vincent, Martyn Wilkinson

Apologies: Jain Drinkwater

	<u>ACTION</u>
<u>Minutes of Last Meeting</u> – Agreed	
<u>Matters Arising</u> Power Outage Instructions - Ongoing – almost complete Parking Area - Tidy Up – It has been too hot to do this - Charger – This is still not working. Ask Octopus about a new charger. Note: this has since been rectified Solar Panel Maintenance - JB's window cleaner has quoted £200. It was agreed that an annual clean should be sufficient – book in March/April 2027	B/F MB/AM JB
<u>Update on Meeting to Discuss Alarm</u> - To comply with insurance requirements the alarm code will be changed on the last day of each month <u>H&S, Fire & Security</u> – no issues Maintenance Inspections - All maintenance inspections have now been completed. There were no issues - MW confirmed that Internal & External Emergency Lighting checks are automatic. SV to remove from the To Do Schedule	TO DO SV
<u>Treasurer's Report and Accounts</u> - JB presented YTD information on the Accounts which showed that we are in a similar position to August 2025 - The TV Licence has been paid - The solar panels have made a massive difference to electricity costs. The batteries are working well and the only costs in recent months have been mostly for standing charges	
<u>Updated Policies</u> Fire Safety Policy and Procedures (including Fire Guidance & Emergency Plan and Risk Assessment) – these are all up to date and had been distributed for comment prior to the meeting. AM to load them on to the Google drive and SV to update all folders Alcohol Training Notes - Everyone signed to confirm that they have fully apprised themselves of the content. All trustees are reminded that they have agreed to have collective responsibility for the licence and to undertake annual 'training' - We need to display an additional Alcohol 25 notice when selling alcohol	AM/SV JB

Florence – Concert in December JC has spoken to Florence and SV has sent her an email re dates	JC/SV
<u>New Perspectives on Arrow Valley Solar Farm</u> - The Parish Council held a meeting to discuss Arrow Valley Solar Farm on Friday 31 July in conjunction with Manuela Perteghella - This was well attended and is likely to be continued as more information becomes available - After the meeting MB was contacted by a lady who has done a lot of research on solar farms and has local experience of community solar farms in her area - She left MB with a Department of Energy document (White Paper under review) and brochures about community solar farms and community grants available. This information is available in the Meeting Room - It was agreed that Jack Fryer should be alerted as her PC did nothing about this and the original installation went ahead	Committee TO DO
<u>Any Other Business</u> Printer - AM reported a problem with the printer. Note: This has now been addressed Defibrillator - Following a recent power outage a problem has been noted with the defibrillator door - The Parish Clerk has been informed - It was suggested that CBr should contact the manufacturer	CBr/JBr
<u>Date and Time of Next Meeting (note new date)</u> Wednesday 2 September at 1915 hours	All