WIXFORD VILLAGE HALL

MINUTES OF MEETING ON WEDNESDAY 21 OCTOBER 2026

Present: Andrew Reekes, Angela Ballard, John Ballard, Jo Broadrick, James Coulter, Carrie Crinage, Jain Drinkwater, Agata Majzel, Sue Vincent

Apologies: Marcus Bennett, John Cain, Claire Coulter, Martyn Wilkinson

	ACTION
There had been a long gap between meetings, due to availability, and AR said how nice it was to see everyone again	
Minutes of Last Meeting – Agreed	
Matters Arising **Power Outage Instructions** • AM to send a copy of these to AB and JBr for them to follow and check **Parking Area** • Tidy Up – The front area has been tidied up on several occasions, but this will be an ongoing job **EV Charger** • This is still not working correctly. Could MB get a quote for a new one please? • Are there any grants available for this - maybe via SDC Green Initiatives? **Alarm Code Change** • This monthly change will be a standard agenda item for the time being **Smart Water Marking** • Complete **Defibrillator Door Problem** • In a mains failure situation, the defibrillator door automatically opens. When mains power resumes, the unit alarms that the door is open. This has been investigated and the Parish Clerk has confirmed that the door has to be manually closed on return of the mains power to cancel the alarm!	AB/AM/JBr Ongoing MB SV
H&S, Fire & Security Issues – None **Inspection & Maintenance of Heat Pumps and Water Heaters** • JB to ask MW to arrange this **Velux Windows** • There have been problems when trying to close the Velux windows. On investigation it appears that the two isolators had been turned off • Do we need to label these isolators? **Batteries for Velux Window Controllers** • Batteries need to be changed – every two years • SV to log on the To Do List	JB/MW Committee Done

Treasurer's Report and Accounts • JB presented YTD information on the Accounts which showed a better position than last month • The separate meeting with CCr to consider the Accounts on a line-by-line basis will take place in due course	JB
Policies **Equality & Diversity** • CCo is working on this **Complaints Policy** • AM has updated this **Safeguarding Policy** • AR has agreed to update this	CCo AR
Booking Updates **Bookings** • 3 party bookings – 3 October, 15 November, 19 December (third visit) • The Barn have booked a 3-hr slot for coffee and cakes every Tuesday effective from mid-January for 12 months • Ladies Circle returned on 18 October and plan another session in January or February • Hannah booked 3 additional 2-hr classes in September • Tai Chi – Friday classes booked 1-yr ahead and a new class on Wednesdays booked from mid-November to January • Christmas Wreath session booked • Provisional booking for local elections – 6 May 2027 **Enquiries** • 4 party enquiries • Lecture enquiry **Cancellations** • Salsa cancelled until next Spring • Thursday fitness class cancelled	
Regular VH Led Events – Book Club, Coffee Mornings/Computer Clinics • All events going well	
Previous Events **Autumn Gardening Talk – Wednesday 23 September** • A very nice informal evening **Macmillan Coffee Morning – Saturday 26 September** • This was a great success, raising a fantastic amount for Macmillan. Exact figure to be confirmed in due course **National Theatre – Misanthrope - 2 October** • A very good play, not as many attendees as usual **Upcoming Events** **Hope & Glory – John Louca's Band – Sat 31 October** • 35 tickets sold to date, we need to readvertise	AM

Christmas Craft Fair – Saturday 7 November • This is fully booked, with one new person already showing interest for next year • We need volunteers to marshal from 1200-1400 hours and 1400-1600 hours • Coffee/biscuits will be available - £2 • Check if exhibitors would support a Spring Event **National Theatre – Golden Boy - Friday 20 November** • Slow response so far **Christmas Quiz – Friday 4 December** • No fish and chips as The Fish will be busy • £5 per person – bring you own nibbles, bar will be open • Poster to be prepared • Doors open at 1830 for 1900 hours start • Maximum of 6 people per team **A Winter Carol Concert – Sunday 20 December at 1800 hours** • Florence has now confirmed and prepared the poster for us • Entry fee £10 p.p. with a glass of mulled wine and a mince pie on arrival • The bar will also be open	Committee JBr AM AM
<u>2027 Events</u> **Desert Island Discs** • AB to follow up on this as we need more people to come forward **Art Quake – exhibitions which shook the Establishment** • AR has prepared the above talk for January or February **Other Ideas for 2027** • Brainstorming session at next meeting	 AB Agree date Committee
<u>Christmas Decorations</u> • AB/JBr have agreed to decorate the hall during the afternoon of Monday 30 November **<u>Christmas Get Together</u>** • It was agreed that we would hold a similar event to last year on Wednesday 16 December, start time to be confirmed	AM/JBr Committee
<u>Any Other Business</u> **PAT Testing** • The annual PAT testing for the kitchen items is due in November • We have received an email from a company offering to do PAT testing for us which could be useful as MB no longer has access to the equipment • AM to speak to MB about this • Since the meeting AB has found details of someone that does testing for the library **VH Mobile Phone** • JB has been manning the village hall phone while SV has been on holiday • As this very rarely rings, and constantly needs charging, he suggested that we discontinue the service • Before we do this, we need to consider the implications **Kumiko Plaque** • A Kumiko plaque has been made by Ken Vincent for the village hall from the remains of the old floorboards • AR asked SV to thank KV for making this very intricate plaque	 November Meeting November Meeting SV

Date and Time of Next Meeting • Wednesday 11 November at 1915 hours	All